

Department of the Army
Headquarters, U.S. Army
Industrial Operations Command
Rock Island, IL 61299-6000

*IOC Regulation 10-7

25 Feb 98

Organization and Functions

U.S. ARMY INDUSTRIAL OPERATIONS COMMAND (IOC) REORGANIZATIONS

Applicability. This regulation applies to all IOC installations.

Decentralized printing. The IOC installations can locally reproduce this publication.

Supplementation. Supplementation of this regulation and establishment of local forms is prohibited without prior approval from the proponent.

Proponent. The proponent of this regulation is the Headquarters (HQ), IOC, Deputy Chief of Staff for Resource Management, Manpower and Force Management Division (AMSIO-RMM). Users may send comments and suggested improvements to HQ, IOC, ATTN: AMSIO-RMM, Rock Island, IL 61299-6000, email amsio-rmm@ioc.army.mil.

Distribution. Distribution is determined by the proponent (available electronically at <http://www.ioc.army.mil/im/rcdsmgt/pubs.htm>).

Supersession Notice. *This regulation supersedes IOCR 10-7, 8 Apr 96.

FOR THE COMMANDER:

Official:

//SIGNED//
JAMES P. FAIRALL, JR.
Colonel, GS
Chief of Staff

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1. Purpose. This regulation prescribes the guidelines and procedures to reorganize at IOC installations.

2. Responsibilities.

a. The IOC installations will reorganize based on the guidelines and procedures shown in this regulation.

b. The AMSIO-RMM will analyze and process the reorganization proposals, that need HQ, IOC, approval.

3. Authority to Organize.

a. Commanders of IOC installations have the final approval authority to reorganize between second-level organizations as long as they meet the criteria listed below; but must submit an information package to this headquarters for an advisory staffing:

(1) Reorganization is not controversial.

(2) Reorganization structure does not exceed more than 3 levels of management.

(3) Reorganization does not decrease the supervisory-employee ratio.

(4) Reorganization has not created a demand for additional resources.

(5) Reorganization remains within the allowance breakout of the three mission categories (maintenance, ammunition, and base operations).

b. For any installation-approved reorganizations, provide a copy of the revised organization charts, mission and functions statements, and tables of distribution and allowances (TDA) to this HQ, ATTN: AMSIO-RMM.

4. Reorganizations Requiring HQ, IOC, Approval.

a. New missions or transfer of existing missions outside of the installation. These types of actions normally require a concept plan submission. The AMCR 10-1 describes documentation required for a concept plan.

b. Reorganization of the entire installation.

c. Additional resources are required.

d. Reorganizations that do not meet the criteria in paragraph 3.

5. Installation Procedures. The following are the procedures for organization change proposals (OCP) which require HQ, IOC, approval.

a. Proposed organization change submissions must contain both the TDA and 10-1 documenting the change. These documents will be marked in red to annotate all changes.

b. An audit trail for each action is required. The OCP must include "from" and "to" organization charts, mission and function changes, and TDA manpower authorization changes, in sufficient detail to constitute an audit trail of proposed actions.

c. Proposed reorganization must comply with position management policies.

6. AMSIO-RMM Procedures.

a. Upon receipt of an OCP, review the package to assess the

nature of the proposed change, and initiate the change process.

b. If the proposal does not contain adequate documentation (for example, inadequate descriptions of the change proposed or audit trails), take necessary steps to obtain adequate documentation.

c. Obtain appropriate coordination.

d. Ensure the proposal accomplishes what is claimed (audit for claimed reduction in, for example, supervisory positions or high grades).

e. Establish and analyze impact on other pending organizations or related actions.

f. Assemble relevant information and forward decision package for signature. Decision package will include relevant analysis summarized. The package will include the complete original proposal. Approval authority is IOC Command Group, if controversial or not IAW regulations.

g. Upon receipt of DCSRM or HQ, IOC, CG decision, AMSIO-RMM will notify the installation of the reorganization approval and any modifications, etc.

END OF IOCR 10-7